

### Separable Monitoring Form

The information on this sheet will be separated from your application as soon as it is received. It will not be passed on to anyone involved in shortlisting or appointment to this post.

<b>Post applied for:</b> <b>Job reference no.:</b>
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#### Equality monitoring information

The firm operates an equality and diversity policy. To help us monitor its effectiveness, it would be appreciated if you could complete this section. Please tick the appropriate boxes below. (Note that providing this information is not compulsory.)

What is your gender?	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Do you or have you ever considered yourself to be transgender?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you consider yourself to have a disability?	<input type="checkbox"/> Prefer not to answer	
	<input type="checkbox"/> Yes If yes please complete relevant section	<input type="checkbox"/> No

Please choose ONE section from A to E below, to indicate your ethnic group.

Then complete boxes F to I for age range, sexual orientation, religion and belief.

<b>A. White</b> <input type="checkbox"/> British <input type="checkbox"/> English <input type="checkbox"/> Scottish <input type="checkbox"/> Welsh <input type="checkbox"/> Irish <input type="checkbox"/> Any other white background – please write below

<b>B. Mixed</b> <input type="checkbox"/> White and Black Caribbean <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Asian <input type="checkbox"/> Any other mixed background – please write below

<b>B. Asian, Asian British, Asian English, Asian Scottish or Asian Welsh</b> <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Any other Asian background – please write below

**D. Black, Black British, Black English, Black Scottish or Black Welsh**

- Caribbean
- African
- Any other Black background – please write below

**E. Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh or other ethnic group**

- Caribbean
- African
- Any other ethnic background – please write below

**F. Age**

- 19 and under
- 20–24
- 25–29
- 30–34
- 35–39
- 40–44
- 50–54
- 55–59
- 60+

**G. Sexual orientation**

- Lesbian
- Gay
- Bisexual
- Heterosexual
- Prefer not to answer

**H. Religion**

- Christian
- Buddhist
- Hindu
- Jewish
- Muslim
- Sikh
- None
- Prefer not to answer
- Any other religion – please write below

**I. Belief**

- Agnostic
- Atheist
- Humanist
- None
- Prefer not to answer
- Any other belief – please write below

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**Personal details**

Surname	
First names	Title (Mr/Mrs/Ms/Dr/other)
Known as	
Date of birth	Marital/civil partnership status
Address	Home tel. no. Work tel. no. Mobile no.
Preferred contact telephone number	<input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Mobile
Nationality	National insurance number
Do you require a permit to work in the UK?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Type of permit	Date of expiry
Place of issue	
Current or most recent salary/benefits (evidence of this may be requested)	

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**Disabilities**

Please complete this section if you have a disability or impairment. These forms can be made available in accessible formats such as Braille, e-mail, audiotape or large print. As a disabled person you can complete the form in your preferred format. The firm and its staff and agents will not discriminate against disabled people in the way they deal with their applications.

The purpose of this section is to demonstrate the firm's commitment to eliminating unfair discrimination from all aspects of its work.

If you wish to be considered for employment, please give details of any impairments below. Please indicate whether you have any special requirements, should you be invited for an interview, as we will make all reasonable necessary adjustments.

<b>Nature of disability/impairment:</b>
<b>Special requirements for interview:</b>

Signature ..... Date .....